



Alcohol ToGo Policy/Procedures

- Alcohol ToGo order must be taken with at least one food item on the ticket
- Limited to **2 (TWO)** containers *per person* for ToGo alcohol
- Fulfill the order in the proper container (cup or jug)
- Approved tamper-evident tape must be placed across the lid and secured on both sides of the cup or jug



- Verify recipient is 21 or older and not intoxicated
- Print **ITEMIZED** receipt for **ALL** alcohol ToGo purchases and have the recipient sign this itemized receipt (if they are paying cc, they will sign both the cc receipt AND the itemized alcohol to go receipt). *This signed receipt must be kept in the receipt file folder for **6 months** per TABC requirements.
- Alcohol not consumed during a Dine In visit **CANNOT** be taken off premise (ie. No Styrofoam, no to go cups available). If they want alcohol to go, they must place an order for it.

If a customer purchases food in store, eats, and then decides they would like an alcoholic beverage ToGo (without ordering additional food, because they have already ate in store), the customer **MUST sign the itemized receipt and **YOU MUST MATCH** it up to their previous food ticket (itemized). The customer's same name should be on **BOTH** tickets. Stapled together, these receipts must be kept in the receipt file folder for 6 months.